



RESIDENTIAL MANAGEMENT INCORPORATED

Attention Residents

## IMPORTANT CHANGES TO MONTHLY BILLING

We are excited to introduce a new and more convenient way for you to manage and make your monthly payments online through our new provider, **ClickPay**.

**Important:** Please note that RCASH Tenant Portal will be deactivated as of December 15, 2016. Any recurring payments made through that site, will no longer be active.

### GET STARTED

To make payments online on or after December 15, 2016 and as the **preferred way** of accepting payments moving forward, we invite you to create your account with **ClickPay** by visiting the web address below and following the instructions listed. Payments can be made by e-check (ACH) for **FREE** and **now by all major credit cards** for a fee.

[www.ClickPay.com/RMI](http://www.ClickPay.com/RMI)

- ① Click **Register** and then create your profile with **ClickPay**
- ② **Add Your Unit** using the account number found on your statement
- ③ Select your **Payment Option** (e-Check for **FREE** or Credit Card for a fee)
- ④ Set up **Automatic Payments** or click **Pay Now** to make one-time payments



### RESIDENT BENEFITS

- ✓ Set Up Automatic Payments
- ✓ Pay From Your Mobile Device
- ✓ Pay by e-Check or Credit Card
- ✓ View Online Payment History

### RESIDENT SUPPORT

For help with your account or setting up payments, please contact **ClickPay** online at [www.clickpay.com/help](http://www.clickpay.com/help), email [support@clickpay.com](mailto:support@clickpay.com) or call **1.800.533.7901 (opt. 1)**.

Thank you for your attention to this matter,  
Residential Management (NY) INC.